



Employment Resources

Updated January 2023

{ On-Base Resources }

Military & Family Readiness Center (A&FRC): Assisting military, dependents and DoD ID card holders with researching and reaching for their career goals. M&FRC provides employment skills training and resources to prepare for finding a career through workshops and one-on-one consultations.

In collaboration with the Department of Labor, M&FRC offers a variety of Employment Workshops on Tuesdays twice a month. To register: www.hollomanmfr.com

Offered monthly:

Resume Essentials

Federal Hiring

Alternating months:

January/March/May/July/September/November

Career Credentials

Interview Skills

LinkedIn Profiles

Feb/Apr/June/August/October/December

Salary Negotiations

Your Next Move

Marketing Me: A Job Search Approach

{ Additional Resources }

Boots to Business: 2-day entrepreneurship training program designed to teach participants how to identify business opportunities, draft a business plan, and connect with local small business resources,

Career and Exploration Training Track: 2-day program assisting individuals to navigate through the choices and decisions involved in selecting a technical career. To register: contact the M&FRC at (575) 572-7754.

{ Where to Look for Jobs continued }

On Base positions

- Federal Employment on Holloman AFB, White Sands Missile Range and other local federal agencies: www.usajobs.gov
- Federal Employment through the 704th Test Group (direct hiring authority): send resumes to 704TG.HR.Apply@us.af.mil
- Non Appropriated Funds positions (NAF) in the Force Support Squadron: www.usajobs.gov

--Contractor positions (vary): www.indeed.com or website.

--Contract awarded: www.sam.gov is where you submit packages to win a contract on base.

Alamogordo's Major Employers

- Alamogordo Public School: <http://www.aps4kids.org/jobs>
- City of Alamogordo: <https://ci.alamogordo.nm.us/Jobs.aspx>
- Gerald Champion Regional Medical Center: <https://careers-gcrmc.icims.com/jobs/intro>
- New Mexico School for the Blind and Visually Impaired: <http://nmsbvi.k12.nm.us/employment.html>
- New Mexico State University Alamogordo: <https://nmsua.edu/human-resources/>
- Otero County: <https://co.otero.nm.us/Jobs.aspx>
- PreCheck: <https://www.precheck.com/>
- State of New Mexico: <http://www.spo.state.nm.us/>

Temporary Agency

ITSQuest, Inc 718 E 10th St, (575) 443-8202

Commonly utilized websites for job postings

- State Job Board:** <https://www.jobs.state.nm.us/loginintro.asp>
The State of New Mexico's official job site. Register to receive the many benefits the State provides such as; resume & job search assistance, unemployment assistance, labor market info, etc.
- Indeed:** www.indeed.com is commonly used by local hires for posting employment opportunities.



Employment Resources

{ Military Spouse Resources }

Military Spouse Preference (MSP): Current military spouses receive priority placement based upon Military Spouse Preference: (MSP) eligibility. To exercise your MSP eligibility, simply complete and include in your application the MILITARY SPOUSE PPP SELF CERTIFICATION CHECKLIST ALONG WITH ALL OTHER REQUIRED DOCUMENTATION, when applying to vacancy announcement via www.usajobs.gov for which interested and available. Keep in mind the MSP policy is limited to the offer of only one permanent Federal position, regardless of whether the preference was applied.

As of April 2019 the above replaces the Priority Placement Program (Program S) hiring procedures

Spouse Education & Career Opportunities (SECO): (<https://myseco.militaryonsource.mil>) The SECO program provides education and career guidance to military spouses, offering comprehensive resources and tools related to career exploration, education, training and licensing, employment readiness and career connection.

The MySECO website can assist with:

- Research Occupations Tool
- Scholarship Finder
- College Scorecard
- State Licensing info
- Personalized job coaching packages
- Skills Assessments
- SECO Resume Builder
- MSEP job search
- MyCAA info

Use your DS logon to gain access to the website. If you do not have a DS logon it is easy to create and you can use this logon on a variety of government websites such as Tricare.

The website offers a LIVE CHAT feature and you can call as well 1-800-342-9647 for Career Coaching. Find on Facebook to keep up information and LIVE events:

www.facebook.com/DoDMilSpouse

Military Spouse Employment Partnership (MSEP): (www.msepjobs.militaryonsource.mil/msep) MSEP is a targeted recruitment and employment solution for active duty military spouses and companies. Visit their website or call 1-800-342-9647 to register.

My Career Advancement Account (MyCAA) provides up to \$4,000 in tuition assistance for eligible military spouses (E5 and below, W1 W2, O2 and O1 spouses) who have completed high school. The scholarship program is to pursue a license, certification or associate degree in a portable career field or occupation.

<https://mycaa.militaryonsource.mil/mycaa>

{ Military Spouse Resources }

Holloman M&FRC: Follow on Facebook to see information for spouses on employment resources. Additionally job postings for local, remote/telework and out of area/state are placed in the Photo Album section.

<https://www.facebook.com/HollomanMilitaryandFamilyReadinessCenter/>

Hiring Our Heroes Military Spouse Professional Network: Our local chapter is for Holloman and White Sands Missile Range. This networking group meets frequently. Local jobs are also posted on this Facebook page:

<https://www.facebook.com/groups/MSPNHolloman/>

{ State Resources }

New Mexico Workforce Connection: State employment agency assisting individuals with their employment goals; resume writing, job search assistance, interviewing, Veteran's services, career training programs and so much more.

Workforce Innovation and Opportunity Act (WIOA): Designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA has the capability of providing job seekers with funding assistance to become marketable in the job market.

Contact Alamogordo's NM Workforce Connection office for more information on WIOA: 901 Alaska Ave. (575) 437-9210

{ Air Force Aid Society Spouse Employment Training }

Air Force Aid Society is accepting applications for the Spouse Employment Program on its portal: <https://portal.afas.org>. Eligible spouses may receive up to \$2,500 for short term class/certifications in 14 different areas.

Check out the many training opportunities and employment assistance programs on our website:

www.hollomanmfr.com/eap